



CLYDEBANK FC ACADEMY CONSTITUTION



1. Name

The name of the organisation shall be known as Clydebank FC Academy, hereinafter referred to as 'the organisation'.

2. Purpose and Objectives

The purpose and objectives of the organisation are as follows:

- a) To provide a player pathway from the youngest age group to adult football. It should be the focus to have an exit strategy for players when leaving the academy to create lifelong involvement in the game.
- b) To provide people in Clydebank and the wider area with the opportunity to play association football and aspire to progress to the first team and beyond.
- c) To ensure that Clydebank FC provides the best possible environment for enthusiastic and committed young footballers to develop without discrimination, regardless of age, gender, religion or race.
- d) To foster and develop youth and adult football in the area within a safe environment.
- e) To create a positive institution within the town that it's people can be proud of when representing Clydebank FC.



3. Powers

In furtherance of the objects of the organisation, the organisation may:-

- a) Raise funds and invite contributions from any person or persons whatsoever by way of subscriptions and otherwise provided that the organisation shall not undertake permanent trading activities in raising funds for the said objects except by means of a company established for that purpose;
- b) Invest the money of the Organisation not immediately required for the said objectives in or upon such investments, security or property as may thought to be fit, subject nevertheless to such conditions (if any) that may be imposed or required by law;
- c) Engage in all other legitimate activities as are necessary for the attainment of the objectives of the Organisation;
- d) Purchase, take on lease or exchange, hire or otherwise acquire any property and any rights and privileges necessary for the promotion of the said objects.
- e) Make regulation for the management of any property which may be so acquired;
- f) Enter into membership of such Organisations as are considered to be in the interest of and compatible with the objects of the Organisation;
- g) Arrange and provide for or join in arranging or providing for the holding of seminars, meetings, exhibitions or other events which are compatible with the objects of the Organisation.

4. Membership

Individuals wishing to join the club will be directed to the point of contact for the appropriate age group. Membership and monthly subscription fees is a matter for each team to decide based on their financial forecast.



5. Academy Committee

- a) Subject as hereinafter mentioned the policy and management of the Organisation shall be directed by the Academy Committee which shall meet not less than 4 times per year.
- b) The purpose of the Academy Committee is to make decisions with the best interest of the Organisation. The Committee should be open and transparent, reflecting the policies of the club.
- c) The Academy Committee may appoint such special or standing committees or sub committees, as may be considered necessary and shall determine their terms of reference, powers, duration and composition.

6. Office Bearers

- a) At the Annual General Meeting the organisations Academy Committee will elect the following office bearers:
 - Head of Academy
 - Chairperson
 - Vice Chairperson
 - Secretary
 - Treasurer
 - Child Protection Officer
 - Club Liaison Officer
- b) The members of the Academy Committee shall serve for a period of 2 years after which they may, if eligible, offer themselves for re-election.
- d) The Academy Committee shall appoint such other office bearers that they, or the Organisation, shall from time to time decide upon.
- f) Office bearers shall hold office until the conclusion of the next annual general meeting of the Organisation, after their election and after confirmation of their election at their member Club.



7. Meeting of the Organisation

- a) The first meeting of the Organisation will take place no later than the 10th Aug 2020 and once in each year thereafter. An annual general meeting of the Organisation shall be held at such times (not being more than 15 months after the proceeding annual general meeting) and at such a place as the Executive Committee shall determine. At least 21 clear days notice of the meeting shall be given in writing or email by the Secretary to each member of the Organisation. At such annual general meetings the business shall include the approval of the audited accounts, election and confirmation of members to serve on the Academy Committee, and the approval of auditors for the following year. Any other business can be raised by a member Clubs, subject to them notifying the Secretary of the business concerned in writing or by email 21 days prior to the annual general meeting.
- b) The Head of Academy/Chairperson of the Organisation, may at any time at their discretion call a special general meeting of the Organisation. At least 21 days notice of such a meeting should be given.
- c) The Secretary of the Organisation shall call a special general meeting of the Organisation within 21 days of receiving a written/emailed request to do so, signed by a member Club.

8. Rules of Procedure at All Times

- a) The quorum at an Executive Committee meeting shall be 5 members.
- b) Unless otherwise specified within this constitution, all questions arising at any meeting shall be decided by a simple majority of those persons present and if entitled to vote.
- c) Members of the Executive Committee shall each have one vote. Any co-opted members will not be entitled to vote.
- f) Arrangements for proxy voting may from time to time be made by the Academy Committee provided that no such arrangements shall be made with regard to paragraphs 12 and 13.
- g) The minutes of meetings of the Organisation, the Executive Committee and member Clubs shall contain a record of all proceedings, resolutions and decisions and should be distributed to both member Clubs.



10. Finance

- a) All money raised by or on behalf of the academy as a whole shall be applied to further the objectives of the Organisation and for no other purpose.
- b) The Treasurer shall keep proper accounts of the finances of the academy.
- c) The accounts of the academy shall be audited at least once per year by the auditor or auditors appointed at the annual general meeting.
- d) An audited statement of accounts for the year from April to March shall be submitted to the annual general meeting by the Executive Committee.
- e) A bank account shall be opened in the name of the Organisation with a bank or building society as the Academy Committee shall from time to time decide. The Academy Committee will authorise in writing three members of the Academy Committee, one of whom shall be the Treasurer, to sign cheques on behalf of the Organisation. All cheques must be signed by not less than two of the three authorised signatories.

11. Property

The title to all property, heritable and moveable, which may be acquired by the Organisation, shall be vested in the name of the Head of Academy/Chairman, the Secretary and the Treasurer for the time being, or in the names of a trust established for that purpose.

12. Alterations to the Constitution

Alterations to the constitution shall be presented to the Academy Committee by the member Clubs in writing or email not less than 21 clear days before the meeting at which the alteration is to be proposed. Notice in writing /email of such a meeting, setting forth the terms of the alteration, shall be sent by the Secretary to each member of the Executive Committee.



13. Dissolution

If the executive committee by a simple majority decide, at any time that on the grounds of expense or otherwise deem it is necessary or advisable to dissolve the Organisation, it shall call a special general meeting of the Organisation, of which meeting not less than 21 days (stating the terms of the resolution to be proposed thereat) notice shall be given. If such a decision shall be confirmed by a two-thirds majority of those present and entitled to vote and voting at such meeting, the Academy Committee shall have the power to dispose of any assets held by or on

behalf of the Organisation. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable or sporting organisations having objectives similar to the objects of the Organisation as the Academy Committee shall determine.

This constitution was adopted at the first general purpose meeting of Clydebank Football Club.

Signed..... Date.....

Print Name.....

Position within Sports Section: Clydebank FC Head of Academy/Academy Chairperson

Signed..... Date.....

Print Name.....

Position within Sports Section: Clydebank FC Academy Vice Chairperson/Secretary

Signed..... Date.....

Print Name.....

Position within Sports Section: Clydebank FC Academy Treasurer



Signed.....

Date.....

Print Name.....

Position within Sports Section: Clydebank FC Academy Child Protection Officer

Signed.....

Date.....

Print Name.....

Position within Sports Section: Clydebank FC Academy Club Liaison Officer

Position within Sports Section: Clydebank FC Academy Child Protection Officer

Signed.....

Date.....

Print Name.....

Position within Sports Section: Clydebank FC Academy 1st team Academy
Development Coach

Signed.....

Date.....

Print Name.....

Position within Sports Section: Quality Mark Officer

Signed.....

Date.....

Print Name.....

Position within Sports Section: Health & Well-being officer

This constitution will be ratified at the first full general meeting of Clydebank FC Academy when appointment of the Executive Committee Office Bearers will be made.