



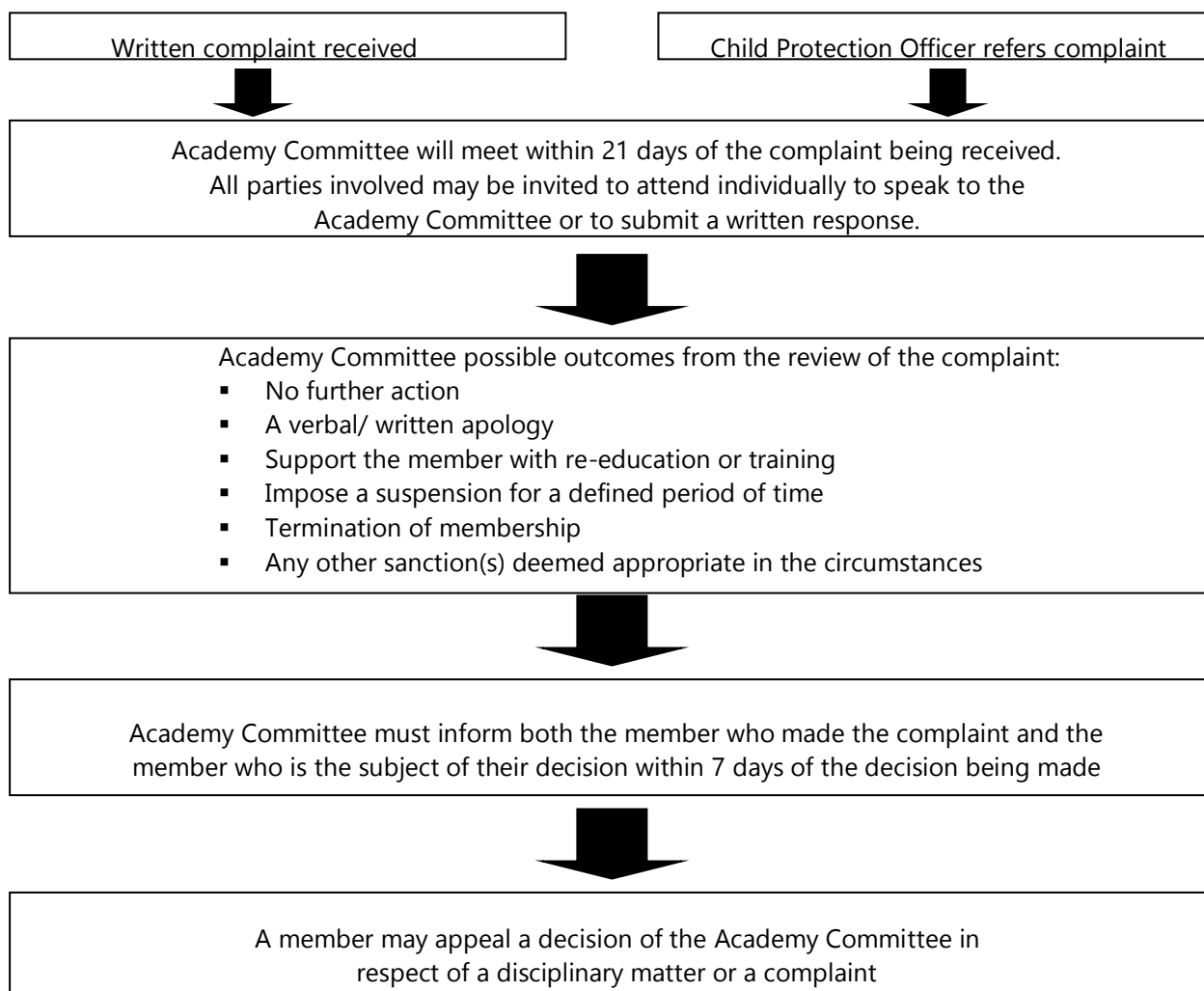
CLYDEBANK FC COMPLAINTS PROCEDURE



Any member of the coaching staff, official, volunteer, participant and / or parent has the right to make a formal complaint regarding the conduct of any member of the club at any time.

This complaint must be submitted in writing to the secretary or other committee member detailing the nature of the complaint and any supporting evidence in support of the complaint.

Note: in the event that the nature of the complaint is in direct relation to a child protection matter the police or social services should be involved immediately. In this event the only investigation to be undertaken shall be led by the relevant professional service following which the club will adhere to any findings of this investigation





Suspension

- The member shall be informed in writing of the reasons for the suspension and the date from which the suspension shall commence.
- During the period of suspension, the member is suspended from all activities at, or on behalf of, the club and therefore shall be ineligible to participate as a member, in the affairs of the Club.
- The member may invoke the appeals procedure. 2 (Cont'd)

Termination of Membership

- The General Committee shall have the power to terminate the membership of any individual member where it has been clearly demonstrated through the disciplinary and appeals procedure that a serious breach of the Club Constitution, rules or procedures has taken place.
- Notification of the termination of a membership will be forwarded to the Governing Body.

APPEALS PROCEDURE

An appeal must be made in writing to the club Secretary within 14 days of the member being notified about the outcome of the complaint procedure or disciplinary procedure.



The Academy Committee will meet and have the power to confirm, set aside or alter any sanction already imposed.



The Academy Committee must inform the member of their decision, in writing, within 7 days of the decision being made



Notification of the outcome of an appeal will be forwarded to the Governing Body



Following the appeals procedure, if any party is not satisfied, the matter can be referred to the Governing Body of the sport concerned.